



Mass Audubon Commercial Photography Request Form

Photographer Name: _____

Telephone Number: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Requested Date of Shoot: _____ From: _____ AM/PM to _____ AM/PM

Requested Location(s): _____

Brief Description of Proposed Activity: _____

*Thank you for considering Mass Audubon as a location for your photography! Please note that commercial photography sessions are made by appointment only and are scheduled at least two weeks in advance. **Please first contact the desired Sanctuary to determine if your proposed date and time is available.** Black-out dates may apply during major special events and programs.*

Appointment Rate: \$ _____

Room Rental Fee, if applicable: \$ _____

Total: \$ _____

After you have spoken with the Sanctuary to confirm availability and price, please complete this form and mail, along with a check payable to Mass Audubon, to the address for the Sanctuary, or call the Sanctuary to arrange a credit card payment. For your safety, fax and email credit card submissions are not accepted. Returned checks are subject to a \$20 fee. Reservations are not confirmed until approved by the Sanctuary and payment is received.

Cancellations: A refund, minus \$25.00 administrative fee, will be returned to Registrant if cancellations are made at least 24 hours in advance. Cancellations made with less than 24 hours-notice are non-refundable. If a photo shoot is cancelled due to inclement weather, an alternative date can be arranged at no additional cost. .

Upon arrival, please check in with Sanctuary staff and let them know that you have scheduled a commercial photo shoot appointment. Receive your photographer's lanyard or other form of identification and leave an id with sanctuary staff, which will be returned to you at check-out. Please wear your lanyard and keep it visible throughout your visit.

I have read and agree to adhere to the Mass Audubon photography rules at massaudubon.org while conducting my photo shoot.

Signature of Photographer

Date

Approved by Mass Audubon

Date